

JOB DESCRIPTION: PROGRAM DIRECTOR

☛ This is an unpaid, volunteer position ☛

Qualifications:

- ◆ PATH Center Accreditation Training certification
- ◆ Working knowledge of PATH standards and practices
- ◆ Working knowledge of basic equine care and horsemanship practices
- ◆ Excellent interpersonal relations skills
- ◆ PATH International Registered Level teacher certification preferred, but not required.

Responsibilities:

- ◆ Attendance at all advisory committee meetings
- ◆ Ensures program remains at all times in compliance with PATH standards
- ◆ Oversees all operational aspects of program in communication with volunteer coordinator, barn manager and instructor staff
- ◆ Maintains all rider files
- ◆ Distributes application packets to new applicants; receives and reviews new applications with lead instructor; communicates with existing riders and their families

Reports to:

TROT Administrative Director